

## Grammar guide

A **prepositional phrase** contains a preposition (*at, on, over, through, under, between,* etc.) and the object of the preposition.

During the winter, I'll give seven BEST tests a day.

We played volley ball on the beach.

In another nine months, it will be summer again.

**Subordinate clauses** contain a subject and verb, but do not form standalone sentences – “Whenever I hear her speak” has a subject and verb but is not a complete sentence unless we add “I start yawning.” Subordinate clauses are introduced by such words as...

*after, before, until, while, because, since, as, so that, in order, that, if, unless, whether, though, although, even though, where*

After I finish this training, I'll be a BEST Plus Administrator.

We will be happy to answer your questions in order to help you.

We give advice whenever we can.

The Test Administrator Guide, which will help you become a test administrator, is in front of you.

**Adverbial phrases** are phrases that serve an adverbial function in a sentence. They can be introduced by infinitives or prepositions.

*examples: During the morning, in late afternoon, in the middle of the night*

We use illustrations to supplement the text.

She fixed the door with a hammer.

By the end of the day, I was happy to go home.