NYSED COVID-19 Temporary Guidance

Case Management for EPE Programs

This document is used to track contact made individually between EPE funded Case Managers and students. This document should not be used to collect time spent in synchronous instructional activity.

Program Manager: _____

Case Manager: _____

Month of Service: April ___ May ___ June ___ (select one)

Student Name	# of Times Contacted by Phone	# of Times Contacted by Text	# of Times Contacted by Email	# of Times Contacted by Private FaceBook Message	# of Times Contacted by some other electronic means

This data report should be emailed director to your RAEN Director at the conclusion of each month. This data IS NOT ENTERED INTO ASISTS.